Environmental Management Policy

INTRODUCTION

The University is committed to sound practice and continual improvement of environmental performance through integration of environmental concerns into University planning and operations. The University recognises its responsibility to protect and improve the environment in accordance with prevailing community standards of best practice and relevant legislation.

STATEMENT OF AUTHORITY

The authority behind this policy is the Charles Darwin University Act 2003 part 3, section 15.

COMPLIANCE

This is a compliance requirement under the Waste Management and Pollution Control Act 1998.

INTENT

The intent of this policy is to provide the framework to manage environmental-related activities at the University, including those relating to the natural, built and social environment of the institution.

RELEVANT DEFINITIONS

In the context of this document

Governance document means a formally approved document that outlines non-discretionary governing principles and intentions, in order to guide University practice. Governance documents are formal statements of intent that mandate principles or standards that apply to the University’s governance or operations or to the practice and conduct of its staff members and students they include the Charles Darwin University Act (2003), by-laws, policies, procedures, guidelines, rules, codes and the Enterprise Agreement; and

Senior Executive means a staff member of the University holding the position of Vice-Chancellor, Provost, Deputy Vice-Chancellor, Pro Vice-Chancellor or Chief Financial Officer or equivalent.

POLICY

Charles Darwin University will undertake its activities in a manner that ensures:

- There are academic activities that explicitly foster and promote learning and teaching, research and research training in environmental issues, with a particular focus on issues that significantly impact northern Australia; and
- The University manages activities over which it has control and which impact upon the environment in accordance with prevailing community standards of best practice in environmental management.
Charles Darwin University is committed to:

- Undertaking appropriate environment-related activities;
- Providing appropriate resources for planned activities;
- Compliance with relevant legislation, policies, procedures and guidelines with regard to environmental issues;
- Establishing and monitoring performance against meaningful and measurable objectives for the activities;
- Identifying competency needs and providing appropriate training and professional development for staff to meet those needs; and
- Reviewing and improving, where necessary and practical, environmental performance in University activities.

Specific Responsibilities and Authorities

The Deputy Vice-Chancellor, Pro Vice-Chancellor, Academic and faculty Pro Vice-Chancellors are responsible for instilling relevant environmental values into University learning and teaching activities. The Deputy Vice-Chancellor Pro Vice-Chancellor, Academic and faculty Pro Vice-Chancellors are also responsible for monitoring that related activities are carried out, as appropriate, in compliance with relevant University governance documents.

The Director, Facilities Management, is responsible for ensuring environmental concerns are addressed, and environmental performance is continually improved, in University administration and operations.

ESSENTIAL SUPPORTING INFORMATION

Internal

Corporate Social responsibility Policy

Quality Policy

External

Waste Management and Pollution Control Act 1998 (Northern Territory)
### Document History and Version Control

<table>
<thead>
<tr>
<th>Version</th>
<th>Date Approved</th>
<th>Approved by</th>
<th>Brief Description</th>
</tr>
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<tbody>
<tr>
<td>1.00</td>
<td>4 May 2005</td>
<td>Council</td>
<td>Creation of original document and upload to CDU website.</td>
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<tr>
<td>1.01</td>
<td>24 Oct 2007</td>
<td>Vice-Chancellor</td>
<td>Amend Pro Vice-Chancellor (Teaching and Learning) to Deputy Vice-Chancellor (Teaching and Learning) to reflect change in position title.</td>
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| 1.02    | 29 Dec 2010   | Governance      | • Convert document to new template  
• Add statement of authority, relevant definitions, document history and version control and essential documents in keeping with new policy format.  
• Amend minor grammatical and spelling errors.  
• Amend Deputy Vice Chancellor, teaching and Learning to Senior Deputy Vice-Chancellor to reflect change in position title.  
• Amend Audit and Risk Committee to Finance, Risk and Review Committee to reflect change in committee title.  
• Change Executive Director Corporate Services to Executive Director Finance and Asset Services to reflect position responsibility change. |
| 1.03    | 10 Jan 2012   | Governance      | • Removal of reference to Finance, Risk and Review Committee as no longer active.  
• Amended position titles in accordance with new organisational chart.  
• Update hyperlinks  
• Minor changes to grammar and formatting |
| 1.04    | 31 Jan 2013   | Governance      | • Updated and added hyperlinks  
• Convert document to new template  
• Minor changes to wording, formatting and grammar  
• Assigned document number  
• Removed general responsibilities section  
• Retitled policy from Environment Policy to Environmental Management Policy in line with EMC decision. |
| 1.05    | 15 Dec 2017   | Governance      | • Conversion to new Governance template due to new University branding  
• Updated hyperlinks  
• Updated Definitions  
• Amended Contact Officer from EDFAS to Manager Facilities Management  
• Amended Sponsor form VC to DVC, Operations |