# Noting Form

## CDU Animal Ethics Committee

This form is to be used by investigatorsrequesting CDU AEC noting of projects or activities, when animal ethics approval by the CDU AEC is NOT required.

These activities may include:

* The use of legally sourced carcass/animal parts, or opportunistic collection from a dead animal;
* If research or teaching is to occur on something not defined as an ‘animal’ (i.e. embryos/foetuses that are less than half their gestation/incubation period; or larval stages that are not free feeding).

NOTE: CDU researchers should also use this form to notify the CDU AEC of any project being conducted in collaboration with another institution, that has approval from another AEC.

***Notes on the use of scavenged tissue:***

*The use of scavenged tissue is not regulated by the Australian Code for the care and use of animals for scientific purposes (8th Edition, 2013). The Code encourages the sharing between researchers of tissues from deceased animals for in vitro work, training or method development. The use of scavenged tissue from a project that has Animal Ethics approval, contributes to the Reduction, Replacement and Refinement principles of the Code.*

*The use of scavenged tissue is subject to the following terms:*

* *The collection of dead animal material from the wild may require approval from Parks and Wildlife or Fisheries;*
* *The opportunity for collecting scavenged tissue must not influence the breeding of animals nor the time, or manner, of humane killing of animals;*
* *Collection of organs, tissues, materials or substances from living animals is a scientific procedure requiring a full application to the AEC;*
* *Animals must not be killed specifically to obtain carcasses, organs, tissues, materials or substances. This is a scientific procedure requiring a full application to the AEC;*
* *The collection of scavenged tissue from an AEC-approved project must have prior permission from the Chief Investigator with responsibility for that project, unless the tissue has already been placed into a general-use tissue bank;*
* *All investigators or participants must be aware of the relavant codes of practice and legislation applicable to the work undertaken.*

If you are uncertain as to whether this Noting Form is appropriate for the activity being undertaken, please contact the CDU Animal Welfare Officer on [ethics@cdu.edu.au](mailto:ethics@cdu.edu.au) or (08) 8946 6498.

1. REASON for activity / project noting:

Project involving CDU researchers that is approved by another AEC.

* + *You are required to submit a copy of the Project Application Form and Project Approval with this Noting Form;*

Activity involving the use of legally sourced carcass/animal parts, or opportunistic collection from a dead animal.

The research or teaching activity is to occur on something not defined as an ‘animal’ (i.e. embryos/fetuses that are less than half their gestation/incubation period; or larval stages that are not free feeding).

Other.

2. Please DESCRIBE the reason for noting and WHY the project (or activity) does not require ethics approval.

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| --- |
|  |

2. TITLE of Project / Activity:

|  |
| --- |
|  |

3. INVESTIGATORS and Participants:

|  |  |
| --- | --- |
| Name | Role |
|  |  |
|  |  |
|  |  |
|  |  |

4. Briefly DESCRIBE the project in plain English:

|  |
| --- |
|  |

5. What ANIMAL species are to be used?

|  |  |
| --- | --- |
| Common name | Scientific name |
|  |  |
|  |  |

**6. What will be the SOURCE of the animal material used in the project?**

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| --- |
|  |

7. STATEMENT:

I certify that this project / activity meets the requirements for not requiring animal ethics approval.

|  |  |  |
| --- | --- | --- |
|  |  | on |
| Full Name | Signature | Date |

|  |  |  |  |
| --- | --- | --- | --- |
| Title: |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Position: |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Department/Organisation: |  |  |  |

Please submit the complete and signed form the [ethics@cdu.edu.au](mailto:ethics@cdu.edu.au).

*REMEMBER: CDU researchers providing notification of collaborative projects approved by another AEC, must submit a copy of the Project Application and Project Approval with this Noting Form.*