

TAE40122 Certificate IV in Training and Assessment

DESCRIPTION

This qualification reflects the roles of entry-level vocational education and training (VET) teachers, trainers and assessors who are delivering training services to vocational learners and assessment services to candidates.

The roles may be undertaken by those working in registered training organisations (RTOs), enterprises, community organisations, schools and other VET provision contexts.

The volume of learning of Certificate IV in Training and Assessment is typically six months to two years.

This qualification meets the minimum education requirement for trainers and assessors operating without supervision under applicable VET legislation, frameworks, and/or standards. The qualification is a successor to TAE40116 Certificate *IV in Training and Assessment*.

ELIGIBILITY/ENTRY REQUIREMENTS

Those entering this qualification must be able to demonstrate vocational competence in their proposed training and assessing area. Vocational competence is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

To ensure you have the right skills and support to succeed in your course, a Language, Literacy, and Numeracy (LL&N) evaluation helps identify any areas where you may need additional support to help you achieve your goals.

To gain entry into TAE40122 Certificate IV in Training and Assessment candidates require:

- Computer skills to produce professional business documents
- Access to a computer with system requirements as detailed for Learnline
- Access to individuals and groups requiring training

DELIVERY DETAILS

Location(s)	Duration*	Study mode
Alice Springs, Palmerston, Online	Six (6) to twelve (12) months part-time.	Face-to-face classes are delivered as 1 x 4-day blocks and 3 x 3-day blocks delivered over a 4 – 6 month period. Face-to-face 2 x 1-week intensive for those who have some experience in the delivery of training and/or VET (subject to demand) Evening tutorials to work on assessments, network with other TAE participants, and ask questions (subject to demand and availability)

* Duration will vary depending on how long a student takes to reach the required competency level.

Online learning materials and activities will be accessed through Microsoft Teams and/or Learnline, CDU's online learning platform.

While formal work placements are not required, students need access to individuals and groups of people requiring training. In some instances, this can be arranged with the TAE40116 student group, alternatively students may access their own workplace.

FEES

Fee Type	2024 Course Fees
NT Government Supported*	Not available for this course
Full Fee	\$4,850.00 - \$5,050.00

Fees shown are indicative and subject to change annually. Actual course fees may vary depending on the units chosen. International non-student visa-holders; study eligibility needs to be verified before enrolment. Fees may vary depending on the visa type.

For further clarification and information on fees, payment options, instalment plans, and refunds, contact CDU on 1800 061 963 or refer to [TAFE Fees and Payments](#).

ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide for each unit. The assessment methods may include:

- Direct Observation reflecting authentic workplace activities
- Structured Activities (Authentic workplace-based projects, role plays, case studies)
- Questioning (written or verbal)
- Evidence compiled by the learner (work products, journal, portfolio)
- Third-party reports, interviews, journal verification

RECOGNITION OF PRIOR LEARNING (RPL)

RPL is a process that determines whether the skills, knowledge and experience you've gained through your previous study, work or life experience can count towards a vocational training qualification at CDU. For more information, [VET RPL](#).

RESOURCES

Students are issued with all learning materials for the TAE40122 Certificate IV in Training and Assessment via Learnline, CDU's online Learning Management System.

Students require access to a computer and internet with the following capability:

- At least 4GB RAM or higher for optimal performance
- At least 1GB of free disk space
- At least 1024 x 768 screen resolution
- Sound card and speakers

- Headphones and microphone (A combined USB or Bluetooth headphone/microphone will produce better quality than a built-in microphone when participating in online classroom discussions)
- Internet access - a high-speed broadband connection is recommended
- Windows 10 or higher, MAC OS 10.13 or higher

STUDY AND CAREER PATHWAYS

Further training pathways from this qualification include but are not limited to TAE50122 Diploma of Vocational Education and Training . On completion of this qualification credit(s) may be available into Higher Education courses.

Possible occupations relevant to this qualification include:

- VET Lecturer, Trainer, Assessor
- Organisational Trainer

QUALIFICATION CONTENT

To achieve a TAE40122 Certificate IV in Training and Assessment a total of twelve (12) units of competency must be completed comprising six (6) core and six (6) elective units as detailed in the packaging rules and listed below. The electives offered may vary between campuses.

CORE UNITS

TAEASS412	Assess competence
TAEASS413	Participate in assessment validation
TAEDEL411	Facilitate vocational training
TAEDS411	Use nationally recognised training products to meet vocational training needs
TAEDS412	Design and develop plans for vocational training
TAEPDD401	Work effectively in the VET sector

ELECTIVE UNITS

TAEASS512*	Design and develop assessment tools
TAEDEL405*	Plan, organise and facilitate online learning
TAEDEL415*#	Complete a practicum in a vocational education and training environment
TAEDEL416*	Facilitate learning for young vocational learners
TAELLN421	Integrate core skills support into training and assessment
TAELLN422	Use foundation skills resources, strategies and advice
BSBAUD412	Work within compliance frameworks

*Elective selection must include three (3) units marked **

TAEDEL415# is recommended for and only available to students working in a Registered Training Organisation.

WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

SUPPORT SERVICES

The University supplies support for students in many areas, including Accommodation, Careers and Employability, Counselling, Disability Services, Student Advocacy, Indigenous Tutorial Support Services, International Student Support Services, Library Services, and VET Learner Support Services.

More information is available at [Student Support](#).

CONTACT DETAILS

Education and Foundation Skills

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T. 08 8946 7517

W. <https://www.cdu.edu.au/study/essentials>

For further information regarding student life at CDU, please refer to <https://www.cdu.edu.au/study/student-life>.