

Student Number

Title Mr Mrs Ms Miss Dr
 Other

Surname

Given Names

Preferred Name

Gender Male Female Indeterminate/
Intersex/Unspecified

Date of Birth (DDMMYYYY)

Are you an International Student? Yes No

Postal Address (must be completed by all students)

Number & Street or PO Box

Suburb / Town

State Postcode

Country (if outside Australia)

Home Phone

Work Phone

Mobile Phone

Email Have you activated your student account?
All correspondence sent to students by CDU will be sent to the student's official CDU email address.

Course Code Campus/Centre Course Mode Internal External Mixed

Course Name

Specialisation

 Approved outgoing cross institutional enrolment

Advanced Standing Unit Credits (Unit Exemptions)

Examination passed or experience gained on which credit is based					CDU Units for which Credit is sought		
Unit title	Institution	Year	Result	Course Level	Unit Code	Unit Name	Grade CT/PA

* see overleaf, if not approved, Theme Leader/ALU to provide a reason

Advanced Standing Unit Level (Unspecified Credit – Applies to Higher Education Only)

Basis for Unspecified Credit	Institution	Year	Unit Level	Credit Points

Please return this form to Student Central, Charles Darwin University, Darwin, NT 0909. Fax (08) 8946 6642
 Email: student.central@cdu.edu.au

Applying for Exemptions

Within a single course attempt, a student may be granted a combination of unit credit and unit level exemption up to limits specified in course rules. www.cdu.edu.au/governance

Past Studies at CDU

Students who have previously studied at CDU may have relevant units credited to their new course. Please submit this form. Supporting documentation is not required.

Exemption at Unit Level

Unit Level – where course rules permit, unit level exemption may be granted for a number of credit points on the basis of prior completion of studies judged to be equally acceptable within the structure of the course. This form of exemption is frequently referred to as unspecified credit.

Professional Assessment (PA)

Prior to applying for Professional Assessment, students should contact their Course Coordinator to ascertain what evidence is required to support their application. Students who, on the basis of their professional background are assessed as meeting the requirements, will be enrolled in the unit. Student charges apply as per any other unit enrolment. Students are issued with grades of PA.

Grade Point Average (GPA)

Please note that the GPA shown on CDU Academic Records **does not** include Advanced Standing.

All students

- I have attached a copy of my official Academic Transcript and
- I have attached unit outlines for each of the units I am claiming exemption. (N.B. Unit outlines provided should be specific to the teaching period that the unit was undertaken and must include: aims and objectives, learning outcomes, assessment info and weightings, books/readings/reference lists.

Additional requirements for Bachelor of Nursing students:

Bachelor of Nursing Students applying for exemption based on current enrolled nurse status:

- I have attached a copy of my current practicing certificate/registration, and
- I have attached a copy of my Completion Certificate.

Bachelor of Nursing Registered Nurses who have let their Nursing Registration lapse and who have not been in the Nursing workforce for more than 5 years:

- I have attached written evidence from the Nursing Registration Board where I was previously registered.

Applications without the above supporting documentation will not be accepted and you will be asked to resubmit your application with the appropriate documentation. Supporting documentation must be in PDF format.

(The above documents are not required where the units were studied at CDU)

List of supporting documentation included in application :

- I hereby declare that the information I have entered on this form is accurate and correct; and
- I hereby grant permission for Charles Darwin University to verify any documentation which accompanies this application with the issuing body; and
- I understand that I am required to keep the original copy of any documentation provided for a 6 month period following the submission of this form, and that I may be required to produce this as a result of a Charles Darwin University random audit process; and
- I understand that if I knowingly make any false or misleading statements, I may be liable for prosecution.

Student Signature: _____ Date: ____/____/____

Theme Leader/ALU Use

Unit Code/Level	Reason for not Approving