The following Terms and Conditions form part of the Residence Contract between the Office of Accommodation Services and the Resident.

### Accommodation

Charles Darwin University’s Office of Accommodation Services operates on-campus accommodation at International House Darwin, Katherine campus and Alice Springs campus. Short term accommodation options are available to trade students, visiting students or for students requiring accommodation other than the long term accommodation contract dates.

A daily rate will apply for any stay less than four (4) weeks.

A weekly rate will apply for any stay of twenty-eight (28) consecutive nights or more.

### Application

Applications are subject to availability and approval.

Applications are evaluated in the order they are received, provided all relevant information and payment of application fees (where there is no bond held) has been received. Applications will not be processed without all information supplied. Applications for students under 18 years of age must be accompanied with a Parent/Guardian Consent form.

Applicants and continuing residents are required to meet the following criteria:

- Ability to pay a bond and maintain ongoing financial commitment;
- Compliance with the Student Residence and the University’s Policies and Procedures;
- Ability to assimilate in a multicultural community environment.

### Conditions

Acceptance of a place at Charles Darwin University’s Student Residences entails a commitment to pay for the entire contract period.

Accommodation may be refused at any time before or during the contract period based on previous and/or current conduct if the resident:

- Poses a safety risk to themselves or other residents;
- Has a detrimental effect on the community environment;
- Is not enrolled at any time during the contract period with CDU or an approved partner; and/or
- Has an outstanding debt or does not make payments as required under the conditions of the contract.

Requests for specific rooms or in the event of a shared room, requests to share with a specific person cannot be guaranteed.

Requests to move rooms will only be granted in extenuating circumstances. If approved the resident will incur a $100.00 cleaning and administration fee.

Residents who wish to extend their stay beyond the contract period must make a request to the Residence Manager at least forty-eight (48) hours prior to the contracted departure date. Extensions cannot be guaranteed and residents may be required to move rooms outside of the contracted dates.
## Bond

A Residency Bond of $200.00 must be paid at the time of accepting an offer of a place at International House Darwin, Katherine Student Accommodation or Alice Springs Student Accommodation. This will be held for the term of the residency contract.

The Residency Bond will be refunded two (2) weeks after the resident’s contracted departure date and/or within 10 business days of the resident submitting a completed bond refund form. Any outstanding debt and/or the costs of any repairs necessary to return a resident’s room to original condition will be deducted from the Residency Bond, including cleaning fees for rooms left in an untidy condition.

A resident will forfeit their Residency Bond if they fail to take up their room subsequent to accepting the offer of an initial or continuing place.

## Payments

Approved applicants are required to make full payment for the contracted period at the time of accepting an offer of a place at International House Darwin, Katherine Student Accommodation or Alice Springs Student Accommodation.

Payments can be made through Visa, MasterCard or via direct debit.

Arrival on a weekend or public holiday will incur an additional $40.00 fee.

## Cancellations

Cancellations made within forty-eight (48) hours of the contracted arrival date will incur a $50.00 cancellation fee.

Changes to a contracted departure date are permitted, however, the resident is required to provide:

- Forty-eight (48) hours’ notice for daily contracts; or
- Two (2) weeks’ notice for weekly contracts.

Weekly contracted residents have a minimum commitment of four (4) weeks.

Residents whose agreement is terminated for breach of the terms and conditions of this agreement may also be subject to a cancellation fee.

## Signature

Upon signing these Terms and Conditions the resident is agreeing to adhere to the Student Residence Code of Conduct, the Charles Darwin University (Student Residences) By-laws, the Student Residence Handbook and all other relevant governing documents of the University.

I confirm that I have read and understand the above conditions and agree to abide by them.

Name: ___________________________  ID Number: ______________________

Signature: ___________________________  Date: ______________________