



STUDENT ENROLMENT FORM

Please complete and return to the **CYCM Administration Office** before the commencement of the Term.

Email: cycm@cdu.edu.au **Fax:** 08 8946 6540 **By Hand:** CDU Casuarina Campus, Building Orange 6.1.07

Post: Centre for Youth and Community Music, Charles Darwin University, Darwin NT 0909 Australia

SECTION A – STUDENT STATUS

New student Continuing student

SECTION B – STUDENT DETAILS

Surname			Given Names		
Date of Birth			Gender	<input type="checkbox"/> M	<input type="checkbox"/> F
Relevant Medical Conditions					
Parent / Guardian Full Name					
Postal Address				Postcode	
Contact Details	Mobile				
E-mail					

SECTION C – EMERGENCY CONTACT

Contact Name			Contact Phone		
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SECTION D – ENROLMENT DETAILS

1. Individual Lessons (\$340)

Preferred Instrument Tutor Name (if known) Duration 30 mins 45 mins 60 mins

Preferred Lesson Time & Day

Comments

2. Junior Music Program (\$140)

- Program 1 – First Steps (Ages 3–5)
 Program 2 – Soundscapes (Ages 5–7)
 Program 3 – Little Voices (Ages 5–7)

3. Kindermusik (\$144)

- Level 1 (Ages 1 – 2)
 Level 2 (Ages 2 – 3)

4. Ensemble Program (\$140)

- Junior Strings Guitar Ensemble Stringlines Ensemble
 Flutes Ensemble Clarinet Choir (Adult) Ukulele
 Adult Wind Ensemble

Choirs (Vocal Development Groups) (\$140)

- Little Voices (Ages 5–8) Youth Choir (Ages 13–18) Still Belting out (Senior Citizens) (\$25)
 Growing Voices (Ages 9–12) VoxCrox (Adults choir) (\$75)

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Contact Details: P. (08) 8946 6013 | E. cycm@cdu.edu.au | W. cdu.edu.au/cycm

Location: Charles Darwin University, Casuarina campus, Building Orange 6

SECTION E – ACKNOWLEDGEMENT

The CYCM may use photographs from events in our publicity and promotional material. (Signing this form gives your approval.)

Please tick this box if you **do not** want your child's photos to be used for this purpose.

SECTION F – SCHOOL SPORTS VOUCHER

Please tick this box if you are presenting an NT Government \$100 School Sports Voucher for payment/part payment.

SECTION G – PAYMENT DETAILS

Card Type	<input type="checkbox"/> VISA <input type="checkbox"/> Master Card	Cardholder's Name (Print Name)		
Card Number		Expiry (month/year)	____ / ____	CW _____

I authorise the Centre for Youth and Community Music to debit my credit card with the amount of _____.*
I certify that I am over 18 years of age.

Signature _____

*This is not a tax invoice. A receipt for the amount paid will be forwarded to you.



TUITION FEES

Tuition Type	Duration / Frequency	Fee
Individual Lessons (8 lessons per term)	30 minutes each	\$340.00 per term
	45 minutes each	\$525.00 per term
	60 minutes each	\$700.00 per term
Ensemble Program	8 sessions per term	\$140.00 per term
Kindermusik (Maximum 8 per group)	8 sessions per term	\$144.00 per term
Junior Music Program	8 sessions per term	\$140.00 per term
Keyboard Classes (Maximum 8 per group)	8 sessions per term	\$140.00 per term

All prices are GST inclusive.

* Free when student is enrolled in any CYCM lessons.

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TERMS and CONDITIONS

- 1. MAKE-UP LESSONS** – Make-up lessons will only be permitted in the event of tutor absence and they will be arranged between the student and the tutor.
- 2. ENROLMENTS** – All new enrolments and any enrolment change must be made through the CYCM Administration Office.
- 3. RE-ENROLMENT** – Re-enrolment from one term to the next term is automatic. Let the Administration Office know if you do not wish to continue.
- 4. TUITION FEES** – Tuition fees must be paid in full prior to commencing lessons and are non-refundable. An enrolment will not be processed, and lesson will not be delivered until payment is received.
- 5. PAYMENTS** must be made at the CYCM office prior to the start of term. **No unpaid lessons will be delivered.** Payments can be made via credit card at the CYCM office (Charles Darwin University, Building Orange 6.1.07); Online (<https://webpay.cdu.edu.au/payments/menu>) or EFT bank transfer.
- 6. CANCELLATION / WITHDRAWAL** – Must be advised in writing, seven (7) days in advance. Cancelled lessons are not refundable.
- 7. LOCATION** – All lessons will be conducted at the Centre for Youth and Community Music, Charles Darwin University or online when requested.
- 8. TERMS & LESSONS** – There are four terms in a CYCM calendar year and 10 weeks in each term. Within each term, students receive 8 lessons. Lessons take place from Monday to Saturday. Students should ensure that they are able to attend the full course of 8 lessons.
- 9. EXTRA LESSONS** can be arranged for an additional fee through the CYCM Administration Office. (Subjected to Tutor availability).
- 10. TUITION TIMES** – For Individual Lessons and Small Group Lessons, tuition times are negotiated between the tutor and parent or student so that lessons are mutually suitable to all parties. Ensemble Programs lesson times are published prior to the commencement of the term
- 11. INSTRUMENTS** – Except for pianos, students must provide their own instrument (piano and drum students should have access to a piano or drum at home for practice).
- 12. USE OF THE ROOMS** – rooms are available for students' personal practice during CYCM opening times; bookings are mandatory.
- 13. ADDITIONAL COSTS** – Additional costs such as books, music accessories, accompanist's fees, recordings, and entry fees (to competitions, AMEB exams, etc) are not covered by the CYCM enrolment fee.
- 14. PUBLIC HOLIDAYS** – CYCM Administration Office will be closed during public holidays.

CYCM endeavours to provide the best possible musical education for our students. If any problems arise concerning this service, please contact the CYCM Office and every effort will be made to resolve the issue. CYCM has the final discretion to alter or amend any tuition arrangements after due consultation with students, parents and tutors.

CYCM reserves the right: to decline or cancel an enrolment.

I acknowledge that I have read and agree to the above Terms and Conditions.

Printed Name _____

Signature _____

Date _____

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