

FAQs - Preclinical Compliance



What are preclinical compliance requirements?

Students who are enrolled in the Bachelor of Nursing or Bachelor of Midwifery must meet the health and safety compliance requirements set by the College before attending clinical placement. This ensures compliance with state/territory legislation, as well as health and safety requirements for the student and public. For more information on your specific preclinical requirements, please visit [College Central](#) on Learnline for more details.

If I am an EN or a Paramedic, will there be any exceptions?

Preclinical requirements are mandatory to all students irrespective of their current profession or employment.

My placement is at the facility I already work for. Do I still need to meet these requirements?

While on placement, you will be considered as a student of Charles Darwin University. Preclinical requirements are mandatory to all students irrespective of their current profession or employment.

How do I submit my preclinical documents?

Preclinical documents must be submitted as *certified true copies*:

- via email (in pdf format) to preclinical@cdu.edu.au
- by post to

Preclinical Coordinator
College of Nursing & Midwifery, Blue 5, Charles Darwin University
Darwin, NT 0909

Please identify *student number and the name of the course* on the top right corner of each preclinical document.

Can I submit original documents to the College?

No. Students must keep original documents. Most of the health facilities will want to see them on the first day of placement. Students should keep all original documents in a safe place for future reference.

What is meant by "certified true copy"?

A [certified true copy](#) of a document is a copy that has been made and signed as a true copy of the original by an *authorised person*. A wide range of occupations and office holders may legally certify, so this should not normally present a problem. See requirements for Statutory Declaration in your State or Territory.

When do I have to submit my pre-clinical documents?

Students must submit their preclinical documents prior to the nomination period for each placement unit.

When should I commence obtaining my pre-clinical compliance checks?

Meeting compliance requirements can be a lengthy process, so the College strongly recommends starting this process as soon as you enrol. For more information on your specific preclinical requirements, please visit [College Central](#) on Learnline for more details.

What happens if I cannot meet all the pre-clinical requirements before the deadline?

You will not be able to attend your clinical placement until pre-clinical compliance requirements are met.

How often do I need to update my pre-clinical documents?

Most of your compliance requirements have an expiry date. Students must maintain their preclinical compliance so that these do not expire during clinical placement.

Can I check my preclinical status online?

Yes, students can check their own preclinical status through: [Check your Preclinical Status](#)

I am a WA student. If I have a National Police Check, why do I need to organise a Working with Children Check and a Criminal Record Screening Card?

It is a WA Government legislative requirement that students who attend clinical placements must possess a valid national police certificate, working with children check AND criminal record screening card. These are three (3) different clearances issued by WA police, WA WWC Screening Unit and WA Health respectively.

As I am a student, am I eligible for a discounted fee for my documents e.g. National Police Check, Working with Children Card?

Some States and Territories offer discounts for police certificates and working with children clearances with the specific clause that the certificate is used for *volunteer purposes only*. Students must send their *completed* application form along with a self-addressed, reply paid envelope to the Preclinical Coordinator (to the following address) for signature, which will be sent back to the student for submission.

Preclinical Coordinator
College of Nursing & Midwifery, Blue 5, Charles Darwin University
Darwin, NT 0909

If applying online, students must download the Volunteer Organisation form from the relevant website, *fill out student details* and email to the Preclinical Coordinator at preclinical@cdu.edu.au,

Can I submit receipts as evidence of police check and WWC check applications and first aid/CPR course enrolments?

Receipts will only be accepted temporarily for the purpose of nominations and simulation blocks. Students must be fully compliant prior to attending clinical placement.

My First Aid certificate is current, why do I need to renew my CPR certificate?

While a HLTAID003 Provide First Aid certificate is valid for three years, the CPR component of the certificate needs to be updated annually.

I have my Advanced Life Support certificate, is that equivalent for First Aid?

No. Basic Life Support (BLS) or Advanced Life Support (ALS) certificate is *not* adequate as it does not incorporate all competencies included in the First Aid Certificate.

However, annual BLS/ALS assessments are accepted for compliance of the annual CPR requirement.

How can I organise my immunisation documents?

Students should obtain the checklist and letter to their medical practitioner for their State and Territory from [College Central](#) on Learnline.

Do I need to re-do all the immunisations every year?

You must maintain compliance throughout your course. Check when your immunisations and health screening expire. Your medical practitioner will generally be able to assist you to maintain your immunisation compliance.

I am pregnant and I cannot complete the immunisation requirements. Will my placement be cancelled?

Yes. You must not attend placement without immunisation compliance.

Seek advice from your Unit Coordinator about withdrawal from the Unit. You should then re-enrol later when compliant.

What happens if I cannot finish my Hep B vaccination course before the placement?

In some states it is a mandatory requirement that Hepatitis B vaccinations and serology is completed prior to any placement. You will need to contact the Placement Office as soon as you become aware of the delay.

Can I decline health screening and/or vaccination?

Immunisation and health screening requirements are mandatory.

There are limited medical circumstances where immunisation is not advisable. It is strongly recommended you discuss this with your medical practitioner and seek advice before enrolling in the nursing or midwifery course. Where medical advice prevents immunisation you will need to discuss this with [Equity Services](#) during your enrolment to establish if the College is able to make reasonable adjustments.

I have a serology report indicating immunity to HEP B; however, I don't have evidence of past vaccination.

If students cannot access previous vaccination history, they must provide serology results indicating current immunity to HEP B.

I'm not seroconverting to the first round of HEP B**vaccinations. If I'm a HEP B non-responder, can I still attend placements?**

No. You will need to provide evidence of immunity before you can attend clinical placement. Consult with your medical practitioner who will provide you with advice.

I was given a MMR booster as the recent serology results indicated that I am not immune to Measles/Mumps/Rubella. Will that suffice the preclinical requirement?

No. Students must provide either evidence of two doses of MMR vaccine (at least one month apart) or serology results indicating immunity to MMR.

How can I get health screening done?

You should discuss all your immunisation and health screening requirements with your medical practitioner. Please refer to your State and Territory pre-clinical checklists for the specific health screening requirements.

Why do I need to declare Readiness to Practice Declaration?

The [Inherent Requirements for Nursing](#) and [Inherent Requirements for Midwifery](#) provides detailed information and examples of the essential requirements for your course. The declaration is a self-declaration from you to confirm you maintain the requirements to safely attend clinical placement, including confirmation you meet compliance requirements of the College.

Please contact [Equity Services](#) if you are unable to meet the Inherent Requirements and may need temporary or ongoing reasonable adjustment.

When do I have to submit the Readiness to Practice Declaration?

It is an ongoing requirement and the College and therefore routinely requested for each clinical placement.